

Approved: June 9, 2020

## MINUTES

SPECIAL TOWN BOARD MEETING OF THE TOWN OF POLK  
Town of Polk Town Hall \* 3680 State HWY 60\* Slinger, WI 53086  
Washington County, Wisconsin  
~~Thursday~~ Wednesday, May 20, 2020 at 8:00 a.m.

1. **Meeting was called** to order at 8:00am.
  - A. **Pledge of Allegiance**- was recited
  - B. **Verification of Official Meeting Notice.** Notice was given to the West Bend Daily News, Hartford Times Press, Milwaukee Journal Sentinel, and WBKV/WTKM radio station. Notice was posted at Cedar Lake Hills Subdivision, Roskopf's RV Center, the Town Hall, and on the Town website.
  - C. **Roll Call:** Present: Chairman Albert Schulteis, Supervisor Dennis Sang, Supervisor Robert Roecker, and Town Clerk Sandra Rotar.

### 2. **Unfinished Business: Review/Action** – none.

### 3. **New Business: Review/Action.**

#### A. **Review 2020 Road Bids**

- Road Project bid proposals for Town of Polk roads were issued with the final bid closing at 5:00pm Monday, May 11, 2020. The 2020 Road project bid requests were for the following roads:
  - o Cedar Creek Road, Hillside Road to Kettle Ridge Trail
  - o Birnamwood Subdivision
  - o Fontana Road, County Highway NN to Fontana Road
- Three vendors, Payne & Dolan, Stark Pavement Company and Kartechner Brothers, submitted proposals that were reviewed.
- Discussion ensued regarding bid specifications, current road conditions, design of project and cost. The 2020 Road Repair budget was also discussed in relation to the funding available.
- A motion to accept the bid from Payne & Dolan for the Cedar Creek Road project and hold the Birnamwood Subdivision and Fontana Road projects until financing is determined, was made by Supervisor Roecker and seconded by Supervisor Sang. All voted in favor and the motion carried.

#### B. **Discussion Regarding 2020 Zoning and Town Code Work Products and Goals**

- Zoning Administrator Tracy Groth appeared to review the progress made on 2020 Zoning priorities and receive feedback and further input from the Town Board.
- Items discussed included, nuisance properties; formatting, publishing and distributing new Zoning Ordinances; current status of the transfer of Building Inspection services; rescheduling the Town Strategic Planning meeting and several other zoning matters.

**4. Motion to adjourn** was made by Supervisor Sang and seconded by Supervisor Roecker. All voted in favor and the motion carried. Time of adjournment was 9:00am.

Respectfully submitted,

  
Sandra Rotar, Clerk